

# Government of Tuvalu – Job Description



<b>Position Title:</b>	Principal Fisheries Officer – Oceanic Fisheries	
<b>Level and Salary:</b>	Level 5/4	\$14,187 to \$20,431
<b>Ministry and Department:</b>	Ministry of Natural Resources	Fisheries
<b>Location:</b>	Funafuti	
<b>Reports to:</b>	Deputy Director of Fisheries	

## **JOB PURPOSE:**

Manage the Oceanic fisheries section and ensure that the goals and objectives in the corporate plan and budget are fully managed, implemented and achieved.

## **KEY RESPONSIBILITIES:**

1. Manage the daily operations of the Oceanic section.
2. Provide assistance to the Director of Fisheries in supporting the work plans of the department and corporate plans of the ministry.
3. Manage the successful development and implementation of fisheries management plans.
4. Undertake other duties as directed by the Deputy Director of Fisheries.

## **MAIN DUTIES AND OUTCOMES:**

- 1.1 Responsible for overseeing the effective implementation and execution of the Oceanic fisheries Section's operations in regard to managing, controlling and monitoring of Tuvalu's offshore fisheries.
- 1.2 Lead, Motivate and manage the performance of all section staff to achieve work outcomes.
- 2.1 Provide accurate and timely information, analysis and advice on the state and management of 'designated' offshore fisheries
- 2.2 Provide accurate information, analysis and advice on purse seine and longline tuna fisheries matters and policies.
- 2.3 Provide advice on issues regarding the Fisheries management plans in particular with regards to the legal jurisdiction over the management of such fisheries.
- 3.1 Develop and implement the fisheries management plans for any designated offshore fisheries under the management of the department.
- 3.2 Ensure the efficient delivery of data analysis and fisheries management advisory services in response to specific requests from stakeholders.

## Government of Tuvalu – Job Description

- 4.1 Provide timely and accurate reports to the Deputy Director on all components of the corporate plans and budget that relate to the operations of the Oceanic Fisheries Section.
- 4.2 Ensure the efficient maintenance and use of all plant, equipment and materials under the ownership and care of the Oceanic fisheries section.

### **MANDATORY REQUIREMENTS:**

#### Qualification/Experience

Degree in Fisheries related discipline and 3 years' experience in fisheries management, control and monitoring processes. In particular with Licensing and Surveillance operation's management.

### **OR**

5 years working experienced in fisheries management, research and monitoring processes. In particular with Licensing and Surveillance operation's management.

### **AND**

#### Skills and Abilities

Good written and oral communication skills (Tuvaluan and English)

High-level attention to detail and accuracy

Sound Microsoft Office skills

Ability to liaise with a range of stakeholders to build fisheries networks

Sound time management skills

Good Financial Management and Analytical Skills

Excellent supervisory, management and cultural skills

Excellent knowledge of agreements relating to WCPO fishery and the organizations and structures involved in managing the fishery.

### **IMPORTANT NOTICE**

#### **Applicants through their applications MUST:**

- (i) Address all the qualification requirements of the job description.
- (ii) Address each of the responsibilities of the job as listed in the job description indicating how best he/she can carry out those responsibilities satisfactorily and at the same time add value to the job.
- (iii) The response in each case in (i) and (ii) must reflect the information in the CV; and the job application check list.