

Government of Tuvalu – Job Description



Position Title:	Senior Fisheries Officer – Coastal Fisheries Management	
Level and Salary:	Level 6/5	\$12,374 to \$18,001
Ministry and Department:	MNR	Fisheries
Location:	Funafuti	
Reports to:	Principal Fisheries Officer – Coastal Fisheries	

JOB PURPOSE:

The Senior Fisheries Officer – Coastal Fisheries Management (Funafuti) assists the Principal Fisheries Officer – Coastal Fisheries to prepare policies and criteria that identify inshore fisheries management plans and activities in Funafuti and in the implementation, monitoring and amendment of those plans and related activities.

KEY RESPONSIBILITIES:

1. Assist the PFO to prepare policies and criteria that identify inshore fisheries management plans and activities in Funafuti
2. Assist in the implementation, monitoring and amendment of those plans and related activities.
3. Assist in managing coastal fisheries related matters and other stakeholders in matters of common interest.

MAIN DUTIES AND OUTCOMES:

- 1.1 Assist the PFO – Coastal Fisheries to prepare policies and criteria that would be used to identify inshore fisheries that may require management under a fisheries management plan.
- 2.1 Prepare fisheries management plans for approval and draft any associated new fisheries regulations with the assistance of the Legal Officer.
- 3.1 Work with the Funafuti Kaupule and other relevant stakeholder groups to implement agreed management plans, monitor their performance and amend them as necessary.
- 3.2 Assist the PFO Inshore to manage the process of negotiation or designation to transfer jurisdiction of priority fisheries from Kaupule to the Department of Fisheries.
- 3.3 Undertake public consultations and actively disseminate information to fishery resource users and other stakeholder to ensure broad understanding of agreed fishery management measures.
- 3.4 Assist in the preparation of the aspects of the Fisheries Department Corporate Plan and Budget that relate to the operations of the Management Planning functions.

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MANDATORY REQUIREMENTS:

Qualification/Experience

- Fisheries Management and data analysis experience (At least 3 years working experience)
- Degree in Fisheries Management

AND

Skills/Knowledge

Good written and oral communication skills (Tuvaluan and English)

High-level attention to detail and accuracy

Sound Microsoft Office and computer skills

Ability to liaise with a range of stakeholders

Sound time management skills

IMPORTANT NOTICE

Applicant through their application MUST:

- (i) Address all the qualification requirements of the job description.
- (ii) Address each of the responsibilities of the job as listed in the job description indicating how best he/she can carry out those responsibilities satisfactorily and at the same time add value to the job.
- (iii) The response in each case in (i) and (ii) must reflect the information in the CV; and the job application check list.